

# AOA 41 Jan 13- April 18, 2025

Practicum hours will reflect that of the facility

January											February													
Day	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	
Date	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	3	4	5	6	7	10	11	12	
9am-1pm	Oriention	CK/K	CK/K	CK/K	CK/K	CK/K	CK/K	CK/K	CK/K	CK/K	MSOA	MSOA	MSOA	MSOA	MSOA	AOP	AOP	AOP	AOP	AOP	AOP	AOP	AOP	AOP
Instructor																								

March																							
Day	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W
Date	17	18	19	20	21	24	25	26	27	28	3	4	5	6	7	10	11	12	13	14	17	18	19
9am-1pm	Holiday	AOP	AOP	AOP	AOP	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS
Instructor																							

April																				
Day	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Date	24	25	26	27	28	31	1	2	3	4	7	8	9	10	11	14	15	16	17	18
9am-1pm	BC/CS	BC/CS	BC/CS	BC/CS	BC/CS	CP	CP	CP	CP	CP	Pr	Pr	Pr	Pr	Pr	Pr	Pr	Pr	Pr	Holiday
Instructor																				

20	Keyboarding
80	MS Office Applications
20	Admin Office Procedures
60	Business Communications
20	Customer Service
40	Career Preparation
80	Practicum

T	F
13	14
AOP	AOP

T	F
20	21
BC/CS	BC/CS