

Jan Baker
223 Englewood Crescent.
Boston, AB T5E 1W2

Ms. Penelope Jones
Manager of Marketing
Mercedes Benz
54 54th Street, Boston AB T6D 4F7

21st August 2018

Dear Ms. Jones,

I am writing in to express my happiness with my car. You and your team have done a wonderful job in describing all the features of the car. I purchased my car in June and I could not be happier with the response time, the quality of the sound system, and the overall look of the car.

I am very interested in giving back to the community and I would like to donate some money to your favourite charity, or perhaps your organization has a foundation to which I would be very pleased to make a donation. I feel very privileged to be successful and would like to help others with every opportunity.

I would be very interested in a meeting at your convenience. Please feel free to contact me if you have any further questions. Thank you for your consideration.

Best Regards,

Jan Baker

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