

Name: \_\_\_\_\_

Date: \_\_\_\_\_

### **Petty Cash Exercise**

On March 1, 20x1, Sherry Jones established a petty cash fund. The following petty cash transactions occurred during the month:

Mar.

1. Sherry established the petty cash fund in the amount of \$60.
2. Issued Voucher No. 1 for postage due on a package, \$3
3. Issued Voucher No. 2 for postage due on a package, \$3.50
4. Issued Voucher No. 3 to have a spot removed from the carpet, \$15 (Miscellaneous Expense)
5. Issued Voucher No. 4 for the purchase of pens for the office, \$9.45
6. Issued Voucher No. 5 for the purchase of a box of staples, \$2.95
7. Issued Voucher No. 6 for the purchase of stamps \$8.40
8. Issued Voucher No. 7 for the purchase of office supplies, \$7.50
9. Issued Voucher No. 8 for postage due on a package, \$0.74
10. Replenished the fund

Record the disbursements from the petty cash fund in the petty cash register